

Rock Island County Board
Instructions for Public Comment
Procedure Manual Policy 103-4B Right to Public Comment

Who can make a public comment?

- Each regular meeting of the Rock Island County Board and its various committees (both standing and special) includes a public comment period in which any citizen of Rock Island County may make a statement regarding an item on that days agenda for the committee's action. A total of 10 speakers will be allowed at each session for a period not to exceed 30 minutes in length.

Sign Up

- A citizen who wishes to make a public comment must sign up by completing a speaker slip no later than 5 minutes before the posted start of the meeting to which comment is to be made
- There will be a limit of 10 speakers at each session
- Each speaker shall have no more than 3 minutes to make their comment

Rules governing the manner in which the public may make comment to the Rock Island County Board and its various committees

- Requests to address the Rock Island County Board and its various committees (both standing and special) shall be submitted in writing no less than 5 minutes prior to the posted start time of the meeting to which comment is to be made. Forms will be available at the County Board Office beginning at 20 minutes prior to each committee meeting's posted start time which will be numbered one (1) through ten (10) for each session. Forms will be available at the County Board Chambers beginning at 20 minutes prior to the County Board meeting's posted start time which will be numbered one (1) through ten (10) for each session.
- Comments shall be directed to the Committee/Board and not to individual board members
- Comments shall be presented in a professional demeanor and not in a threatening, profane, vulgar or abusive manner
- Comments shall be limited to topics that are relevant to the business matters of the County Board/Committee ~~as listed on that days agenda. Presentations to the County Board/committees on items that are not on the days agenda should be handled as a "Request to Address" the board and follow those procedures (i.e. 48 hours written notice for placement on the agenda)~~
- Any materials to be distributed to the Board Members shall also be submitted to the County Board Office to be placed on the record
- Public Comment shall not be allowed on those agenda items coming to the Board/Committee from a public hearing where sworn testimony is taken. Those wishing to comment on these items should attend and speak at public hearings.
- The County Board Chairman (or Committee Chairpersons if public comment is made at committees) decision if it is appropriate to respond to a question and which Board Member will respond. Individuals who engage in repetitive comments/questions will be asked to refrain and/or yield the floor.

Rock Island County Board
Public Comment
Speaker Slip
SAMPLE FORM FOR WEBSITE

Date: _____ Time: _____

Committee Name/Board _____

Name: _____

Organization: _____

Address: _____

Phone: _____

E-Mail: _____

On what topic will you speak? (Please be as specific as possible)

All public comment speakers will be allowed no more than 3 minutes to address the Board or committee. A maximum of 10 public comment speakers will be allowed. Please read official instructions/rules.

PBB/sc

SAMPLE FORM FOR WEBSITE